



## **SPLKA Board of Directors Meeting Agenda**

**November 19, 9:30am SPLKA Virtual Meeting**

**“The mission of SPLKA is to preserve, promote, educate the public, and to make our lighthouses accessible to all.”**

- 1. Call to Order/Establish a Quorum**
- 2. Pledge of Allegiance**
- 3. Audience Comments/Correspondence/ Welcome Board Members**
- 4. Consent Agenda**
  - a. Approval of minutes of Board Meeting of October 15, 2020**
  - b. Treasures Report for October 2020 / Treasurer Ted Robinson**
  - c. Staff Reports: Review written reports:**
    - **Executive Director’s: Report written report**
      - Review of written report and verbal update from Peter Manting
      - Action Item
    - **White River**
      - Review of written report: Matt Varnum
      - Action Item
    - **Operations and Gift shop manager report**
      - Review of written report: Rachel Bendele
      - Action Item
    - **Maintenance Report**
      - Review of written report: Jim Hardie
      - Action Item

**d. Officer Reports:**

- **President**
  - **Verbal Report from Al**
  - **Action Item Resulting**
  
- **Vice President**
  - **Verbal Report from Mark**
  - **Action Item Resulting**
  
- **Secretary**
  - **Verbal Report from Roger**
  - **Action Item Resulting**

**e. Committee Reports:**

- **Education Committee:**
  - **Verbal Report from Mark**
  - **Action Item Resulting**
  
- **Finance and Fund Raising Committee:**
  - **Verbal Report: AI regarding Fund Raising**
  - **Review Audit: Ted and Peter**
  - **Action Item Resulting**

**5. Unfinished Business**

- **Lake Michigan Water Levels:**
  1. **Review engineering reports for both Big Sable Point and Little Sable**
  2. **Action Item Resulting: DNR has applied for the Funding to fund both projects. Funding was included in the 2021 State Budget which went into effect on 10/1/2020. DNR waiting for funding to be allocated.**

- **Tower Repair**
  1. **Update: Peter**
  2. **Action Item Resulting**
  
- **Capital Campaign**
  1. **Referrals for Capital Campaign**
  2. **Report on grants request.**
  3. **Grants received for Capital Campaign**
  4. **Prospects**

**6. New Business:**

1. **Recommendation to approve Budget for 2021.**
2. **Recommendation to approve Board Dates for 2021**
3. **Recommendation to approve Beer Event at White River August 13**
4. **Appoint Committee for Annual Dinner**
5. **Improving the visitor experience at the Lighthouses**
6. **Establish Planning Committee.**
7. **Possible Christmas Event for 2021**

**7. Personnel Committee Report:**

1. **Review of Executive Director Evaluation submitted by Board Members**
2. **Recommendation to Re-hire Executive Director**
3. **Recommendation to rehire Curator**
4. **Rcomendation to rehire Operation/ Gift shop Manager**
5. **Recommendation to rehire Restoration/ Maintenance Director**

**6.Recomendation to rehire Bookkeeper**

**7. Recommendation to rehire Office Manager**

**8. Recommendation to hire interns as budgeted for the 2021 season**

**8. Officer Elections for 2021**

**1. President**

**2. Vice President**

**3. Secretary**

**4. Treasurer**

**9. Open discussion for the Board:**

**10. Review of Action Items;**

**11. Motion to adjourn:**

**12. Next scheduled Board Meeting March 18<sup>th</sup> at 9:30 am. Location TBA**

**Note Keeper Workshop training is tentatively scheduled for April 23<sup>rd</sup> in Ludington**