

**SEPTEMBER BOARD MEETING MINUTES**

1-The September Board of Directors meeting was held on Saturday, September 18, at 09:30 hours. Roll was taken and a quorum was established. The following members of the Staff and Board were present in person or via Zoom.

**Staff members-** Peter Manting-Executive Director., Matt V.-Curator, Jim H-Zoom, Carol C., Zoom. Not present were Rachel B.-Volunteer coordinator/Gift shop, and Cherie H.-Office manager.

**Board Members present** were Al C, Pres. live, Mark H, Vice Pres.-Zoom, Roger P, Secretary-Live, Ted R, Treas. Zoom, Susan L, Zoom, Larry S, Zoom, Sara H, Zoom.

2-Pledge of allegiance was led by the President, Al C.

3-There was no correspondence to share from the Director or President. Peter did share some puzzles that he had found featuring Great Lakes Lights, featuring BSP and LSP.

4-Consent Agenda-

**a-Approval of minutes** from the August 19, 2021, meeting. Motion made to accept as published by Susan, supported by Sara.

**b-Treasurer's report- Ted.** Due to technical difficulties, Peter went through the reports on the financials for Ted, and we agreed that we are setting particularly good financially even after COVID. It has been a good year.

**c-Staff Reports-**

**\*Executive Dir.-** The written report is in the packet. Peter did share some new items since publication, those being new Grant results, /requests; had a meeting with the new Chief of the Grand Haven Coast Guard; approved the videography by National Geographic sometime in October; shared the new designed map cover from AAA with BSP on the cover; gave a quick review of reports that will be given tonight at the Annual Meeting; 2 more Memorial Benches have been purchased by members, and the Nelson Family has donated historical information from past light house experiences.

**\*Curator-Matt** reported that the WRLS would be a scheduled stop on the annual fall color tour of Michigan this fall. His full report of activities is in the packet.

**\*Operations/Gift Shop-**Rachel's report was published in the packet, very thorough and enlightening. She commented on how difficult it can be to keep volunteers when Covid hits an Ohio couple, and they must quarantine because they have been exposed. She also commented

that some merchandise is still coming in, due to a slow down in supply chain to vendors. Revenue is up, tower climbs are down at all sites.

**\*Restoration/Maintenance- Jim H.-** Jim's report is in the packet. It was accepted by the board. It is final, the solar panels now swim with the fish! A study on the cost of an auto start generator for the BSP, will be presented at the next meeting. Jim and the committee should have a recommendation for the Board on the 21<sup>st</sup>. Thankfully we have had no water issues this year at BSP.

#### **d-OFFICERS REPORTS-**

**President- Al C.-** \*Dinner plans look great, all is okay.

\*Question on a financial bank charge of \$275. Ted and Carol will investigate it.

\*Like to see everyone at the meeting next year.

\*Need e-mail addresses from visitors to send weekly updates-encourage membership.

**V-Pres-Mark H.-** Saving comments for the education committee report.

**Secretary- Roger P-**Nothing to comment on, the time is drawing to an end.

#### **E-Committee Reports-**

##### **\*Financial Committee Meeting-**

Legacy Society- A video will be shown at the annual dinner presented by Susan L. End of Life Designation is being worked on with a lawyer and committee.

##### **\*Restoration/Maintenance Committee**

Looking into Generator for BSP- Roger will give his contact a call and call Jim.

##### **\*Education Comm-**

Meeting in October with Committee will cover several topics-

Quiz questions are being fact checked for accuracy.

Videos are being prepared and edited.

Educational materials will be available in Spring of 2022.

Comments on lesson plans would be appreciated by the committee.

##### **\*Social Media Committee-**

Will assist the Ed. Comm., by sharing – pairing comments that are sent in and photographs.

See written report in packet-

Limit amount of time and social media activity

#### **5-UNFINISHED BUSINESS-**

##### **Review annual dinner plans for tonight-**

Masks are required by the church except when eating

Set up/clean up-Staff and Board members

Eight people per table- 110 people are registered for the dinner.

Clean up and room left as prescribed by photos.

Power point with Agenda – Verbal message from Ted.

Shining Light Award-

Honor to outgoing Board member Roger

Roger to facilitate election

Approval of minutes from last year's meeting

\*Housing for volunteers at WRLS-

B&B's in the area? Motels?

\$400 per night at local motels.

#### **6-NEW BUSINESS-**

**\*Closed session-**

**\*How do we build membership? –**

**Encourage friends and neighbors**

**Encourage visitors to join SPLKA- show enthusiasm.**

**7-Move to Adjourn. Susan and Sara-12:10 hours.**

**Next meeting is October 21, at 09:30.**

