



SABLE POINTS LIGHTHOUSE KEEPERS ASSOCIATION

2025 VOLUNTEER DAY KEEPER APPLICATION

APPLICANT (PRIMARY CONTACT) NAME: _____

EMAIL: _____ PHONE: _____

EMERGENCY CONTACT (NAME, RELATIONSHIP, PHONE): _____

CHECK WHICH APPLIES: I am a first-time applicant. I am a returning SPLKA volunteer.

APPLICANT 2 NAME: _____

EMAIL: _____ PHONE: _____

EMERGENCY CONTACT (NAME, RELATIONSHIP, PHONE): _____

CHECK WHICH APPLIES: I am a first-time applicant. I am a returning SPLKA volunteer.

APPLICANT AGREEMENT

Read and initial each item before continuing. If applying jointly, initials of each applicant are required.

_____ I understand that all applications are stamped with the date they are received by SPLKA after all materials are received and that applications submitted without membership payment and required supporting documents are considered incomplete and may not be considered for scheduling. I understand that submitting an application and all materials do not guarantee that I will be scheduled and once I have submitted my application, any changes to the information included must be submitted to the operations manager in writing.

_____ I understand that my requests for accommodations are considered but cannot be guaranteed due to the complexity of scheduling volunteer assignments.

_____ I understand that all day keeping schedules are published on WhenToWork. I also understand that it is my responsibility to verify the shifts to which I am assigned and any substitutes must be coordinated with the operations manager or site manager of the lighthouse to which I am assigned.

_____ I understand that there is no compensation for this position.

_____ I agree to hold Sable Points Lighthouse Keepers Association, its employees, and its representatives free from all claims, liabilities, and expenses.

OFFICE USE ONLY: Membership _____ | Resume _____ | LOR (2) _____ | BG _____ | ST _____

SITE SELECTION

All day keeper schedules are published on WhenToWork (W2W). Volunteers can view their schedules, pick-up shifts, and trade shifts online at WhenToWork.com or on the W2W free mobile app. Available shifts will be published as "unassigned." Volunteers can browse the available shifts and select to pick-up any shift that best fits their schedule.

Day keepers are needed to fill-in at the lighthouses throughout the week on the days that resident volunteers are scheduled to move in/out. The designated day keeping days vary by site.

I would like to volunteer at the following sites (check all that apply):

Big Sable Point Lighthouse (Monday)

Ludington N. Breakwater (Wednesday)

Little Sable Point (Tuesday)

White River Light Station (Thursday)

→ I am also available on days other than the designated day keeping schedule. Please consider me as a substitute.

ACCOMMODATION REQUESTS

Please consider the following requests for accommodation (e.g., personality conflicts, training, schedule with friends, etc.):

→ I am not on WhenToWork. Please send sign-in instructions to (email): _____

OTHER VOLUNTEER OPPORTUNITIES

I am also interested in volunteering for the following opportunities (check all that apply):

→ Bus Days to Big Sable Point

→ Sunset Climbs at the Breakwater

→ Night at the Lights Concerts (Little Sable Point)

→ In-Office Tasks/Projects

→ Summer Concert Series (White River Light Station)

→ Restoration & Maintenance Tasks/Projects